



# इंदिरा गाँधी राष्ट्रीय मुक्त महाविद्यालय Indira Gandhi National Open College

A unit of Community College of India

S.NO.	LIST OF ITEM
1	Laptop or Computer
2	Scanner
3	Printer
4	5 Books of 1 <sup>st</sup> year in Hindi Medium 280/- Per Book
5	5 Books of 2 <sup>nd</sup> year in Hindi Medium 450/- Per Book
6	5 Books of 1 <sup>st</sup> year in English Medium 350/- Per Book
7	5 Books of 2 <sup>nd</sup> year in English Medium 450/- Per Book
8	Letter Head
9	Business Card
10	Bank A/c No. Of Institute
11	Office Holding
12	Name of Councilor
13	Name of Helper
14	Receipt Book
15	100 Prospectus 200/- Per Prospectus
16	Office Envelop Letter Size & A4 Size
17	Internet
18	Office Stamp
19	Phones/ Landline
20	Office Stationery